

# West Virginia Country Roads Festival

PO Box 747, New Martinsville, WV 26155  
www.wvcrfestival.com



Dear Food Vendor:

We are pleased to invite you to bring your cuisine, fares, and specialty foods/beverages to participate in our:

## **WV Country Roads Festival**

**Date:** September 13<sup>th</sup>-15<sup>th</sup>, 2024

**Time:** 10:00am - 10:00pm

**Place:** Wetzel County 4-H Camp

61 4H Camp Road

New Martinsville, WV, 26155

The WV Country Roads Festival continues to build its foundation on providing a venue to display the culture, arts, and agriculture of our great state. In doing so, our goal is to showcase vendors, artists, and artisans to a diverse audience in a fun and entertaining festival to enlighten and educate people of all ages.

As a growing event, your participation in the WV Country Roads Festival is greatly desired and appreciated.

**Please read the following contract, and the terms set forth, in its entirety.**

The completed, signed registration form can be mailed to: PO Box 747, New Martinsville, WV 26155. Make checks payable to "WV Country Roads Festival". Please send any questions you may have to email below.

We are excited to have your involvement with our festival and look forward to a successful partnership for years to come.

Thank you for your consideration.

Sincerely,

David Crawford

David Crawford, President

Email:

[wvcountryroadsfestival@yahoo.com](mailto:wvcountryroadsfestival@yahoo.com)

Visit us at [www.wvcrfestival.com](http://www.wvcrfestival.com)

# West Virginia Country Roads Festival

PO Box 747, New Martinsville, WV 26155

[www.wvcrfestival.com](http://www.wvcrfestival.com)



## Food Vendor Contract

*As a vendor at the WV Country Roads Festival, it is encouraged that your booth hours reflect the hours of the festival (10am – 9pm pm each day). We ask you to remain open as long as possible. Packing up prior to the end of the event is discouraged, as it may create a domino effect.*

*Early set up will be Thursday September 12<sup>th</sup> from 12pm - 6pm. If you cannot set up early, or prefer not to participate in the early set-up, you will be required to be set up no later than 10am on Friday September 13<sup>th</sup>. Special circumstances can be accommodated with approval by the festival.*

***If any special accommodations are needed, please make those known prior to the event!!!***

*We are planning to have as many vendors as possible. If you are going to participate, please respond ASAP.*

## **SPACES ARE LIMITED.**

**FEES:** \$150.00 – all 3 days of the festival

Camping is available for an additional \$30.00 per night. Includes electric/water hook-up.

**\*\*Required electrical voltage (110v or 220v) must be submitted to the festival. 220v is limited.**

**\*\*Vendors must be in compliance with all State and County health code provisions, and must comply with all, and any health regulations or applicable ordinances. Vendors are responsible for contacting the Wetzel-Tyler Health Department at 304-337-2001 for any permits or regulations.**

**\*\*Vendors are required to observe and abide by all, and any fire regulations and safety laws set by State and County Fire to ensure the safety of all participants. Each vendor is responsible for required fire extinguishers.**

**\*\*Vendors will be required to keep their area clean during the festival and will be responsible for leaving a clean area at the close of the festival. Please place all trash in the trash receptacles provided.**

**\*\*Vendors shall always exhibit professionalism. If a problem arises, it is to be brought to staff's attention immediately. Vendors (and their employees) will be expected to have a respectful demeanor. Any exhibit of disruptive behavior to the attendees, other vendors, or staff will result in expulsion from the festival without a refund. Any issues or disputes will be resolved by the festival Directors, and their decision will be FINAL.**

**\*\*Vendors are responsible for their own merchandise. The WV Country Roads Festival is not liable for lost, stolen, or broken items.**

\*\*The festival reserves the right to prohibit the display of any article that, in its sole discretion, is not in keeping with the nature and character of the event.

***Food / descriptions must be included on the registration form.***

***If you carry your own liability insurance, please include a copy of the declaration page with your application.***

***WV Country Roads Festival is not responsible for any taxes for foods sold by vendors.***

***BY SIGNING, YOU AGREE TO THE TERMS SET FORTH IN THE CONTRACT.***

***ALL FEES ARE NON-REFUNDABLE.***

***Make checks payable to "WV Country Roads Festival".***

***NO POST-DATED CHECKS WILL BE ACCEPTED***

***Keep this contract for your records.***

***Only return the completed registration form and a copy of liability insurance, if applicable, with your payment.***

***Mail to: WV Country Roads Festival, PO Box 747, New Martinsville, WV, 26155***

***REMEMBER: YOUR SPACE IS NOT RESERVED UNTIL PAYMENT IN FULL IS RECEIVED.***

***If any issues arise during the festival, please contact David Crawford, President of the festival, at (304) 532-4589. If you are unable to reach him, please contact any of the festival's Board members for assistance. We will do all we can to take care of any issues that arise.***

# WV Country Roads Festival

## Food Vendor Registration Form

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Complete Description of Food/Beverage Sale Item(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Set-up, Including Size of Trailer, Tent, or Apparatus Used for Food Distribution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Electrical Voltage Required: 110v or 220v

Special Accommodations: \_\_\_\_\_

\_\_\_\_\_

Total Cost: \$ \_\_\_\_\_

**NO POST-DATED CHECKS ACCEPTED**

By signing, dating, and submitting this registration form, I agree to comply with all rules and regulations of the WV Country Roads Festival. I understand that upon submitting this contract, a NON- REFUNDABLE payment will be required, unless canceled by the organization. I certify that I will not hold the WV Country Roads Festival, Directors, Board Members, Wetzel County Commission, Wetzel County 4-H Grounds, Volunteers, Affiliates, Venue, or Any Individual therein, responsible in the case of loss or damage to all, or part, of my exhibit, personal property, or person.

*The WV Country Roads Festival, Board Members, Directors, and its affiliates are not responsible for accidents, damages, theft, or loss of items/ products. By signing, you agree to the terms of aforementioned contract*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_