

West Virginia Country Roads Festival

PO Box 747, New Martinsville, WV 26155
www.wvcrfestival.com



Dear Vendor/ Crafter/ Artisan:

We are pleased to invite you to bring your skills, hand-made goods, and merchandise to participate in our:

WV Country Roads Festival

Date: September 13th-15th, 2024

Time: 10:00am - 10:00pm

Place: Wetzel County 4-H Camp
61 4H Camp Road
New Martinsville, WV, 26155

The WV Country Roads Festival continues to build its foundation on providing a venue to display the culture, arts, and agriculture of our great state. In doing so, our goal is to showcase vendors, artists, and artisans to a diverse audience in a fun and entertaining festival to enlighten and educate people of all ages.

As a growing event, your participation in the WV Country Roads Festival is greatly desired and appreciated.

Please read the following contract, and the terms set forth, in its entirety.

The completed, signed registration form can be mailed to: PO Box 747, New Martinsville, WV 26155. Make checks payable to "WV Country Roads Festival". Please send any questions you may have to the email below.

We are excited to have your involvement with our festival and look forward to a successful partnership for years to come.

Thank you for your consideration.

Sincerely,

David Crawford

David Crawford, President

Email: wvcountryroadsfestival@yahoo.com

Visit us at www.wvcrfestival.com

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Vendor/Crafter/Artisan Contract

As a vendor at the WV Country Roads Festival, it is encouraged that your booth hours reflect the hours of the festival (10am – 9pm pm each day). We ask you to remain open as long as possible. Packing up prior to the end of the event is discouraged, as it may create a domino effect.

Early set up will be Thursday September 12th from 12pm - 6pm. If you cannot set up early, or prefer not to participate in the early set-up, you will be required to be set up no later than 10am on Friday September 13th. Special circumstances can be accommodated with approval by the festival.

Any direct sale, craft vendor, or artisan business is invited to participate. However, vendors from any Direct Sales Companies, such as Scentsy, Tupperware, Paparazzi, etc. will be limited to only one (1) vendor for the festival. This limit is not intended for vendors that sell similar items, such as crafts, t-shirts, tumblers, etc. It is up to the vendor to know their own legalities. It is possible that another vendor may have an item that is the same, or similar to yours.

If any special accommodations are needed, please make those known prior to the event!!!

We are planning to have as many vendors / crafters as possible. If you are going to participate, please respond ASAP.

SPACES ARE LIMITED.

The fees for vendor spaces are as follows:

- 1 space (8ft x 10ft) - \$50.00
- 2 spaces (8ft x 20ft) - \$75.00
- 3 spaces (8ft x 30ft) - \$100.00

****The above rates are for occupancy of only one (1) business. If there are more than one (1) business in a space, there will be an additional \$15.00 per business fee.**

****Camping will be available during the festival for an additional \$30.00 per night. If interested, please request a camping application.**

****Each vendor/crafter/artisan is required to donate 1 item for Door Prizes Per Business.**

****Each vendor/crafter/artisan must supply their own tables and chairs.**

****Electricity will be provided. However, each vendor/crafter/artisan must supply their own extension cord(s).**

****Each vendor/crafter/artisan will be responsible for keeping their areas free of trash and debris during the festival. At the end of the festival, the area is to be left in the condition it was found during initial set-up.**

****We ask that all vendors/crafters/artisans be respectable and polite. We want all those attending to feel welcome and enjoy a great time at our festival.**

****The WV Country Roads Festival and its affiliates are not responsible for accidents, damages, theft, or loss of items/ products.**

*It is important that we know as soon as possible the vendors that will be at the festival so that we can advertise appropriately. Because of this, we require immediate payment with all returned registration forms. Your space will **not** be reserved until a **signed form and payment are received.***

A signed registration form, along with payment of fees, is required to reserve your spot. Please return the registration form and payment in a timely manner, as there are multiple contracts being requested.

Sale items / descriptions must be included on the registration form.

If you carry your own liability insurance, please include a copy of the declaration page with your registration form.

WV Country Roads Festival is not responsible for any taxes for goods or merchandise sold by vendors.

BY SIGNING, YOU AGREE TO THE TERMS SET FORTH IN THE CONTRACT.

ALL FEES ARE NON-REFUNDABLE.

Make checks payable to "WV Country Roads Festival".

NO POST-DATED CHECKS WILL BE ACCEPTED

Keep this contract for your records.

Only return the completed registration form and a copy of liability insurance, if applicable, with your payment.

Mail to: WV Country Roads Festival, PO Box 747, New Martinsville, WV, 26155

REMEMBER: YOUR SPACE IS NOT RESERVED UNTIL PAYMENT IN FULL IS RECEIVED.

If any issues arise during the festival, please contact David Crawford, President of the festival, at (304) 532-4589. If you are unable to reach him, please contact any of the festival's Board members for assistance. We will do all we can to take care of any issues that arise.

WV Country Roads Festival
Vendor/Crafter/Artisan Registration Form

Name: _____

Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Description of Sale Item(s): _____

Number of Spaces: _____ **Will You Need Electricity: Y or N**

Special Accommodations: _____

Total Cost: \$ _____

NO POST-DATED CHECKS ACCEPTED

By signing, dating, and submitting this registration form, I agree to comply with all rules and regulations of the WV Country Roads Festival. I understand that upon submitting this form, a NON- REFUNDABLE payment will be required, unless canceled by the organization. I certify that I will not hold the WV Country Roads Festival, Directors, Board Members, Wetzel County Commission, Wetzel County 4-H Grounds, Volunteers, Affiliates, Venue, or Any Individual therein, responsible in the case of loss or damage to all, or part, of my exhibit, personal property, or person.

The WV Country Roads Festival, Board Members, Directors, and its affiliates are not responsible for accidents, damages, theft, or loss of items/ products. By signing, you agree to the terms of aforementioned contract

Signature: _____

Date: _____